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| --- |
| FEEDER Budget Form |
| Instructions: Fill out sections in orange by typing directly into the table or into the Formula Bar at the top of the worksheet. See Sample Budget below. |
| **STUDENT NAME:**  |
|   | **Item/Description** | **Amt Requested**  | **Notes/Justification** |
| **Supplies/Equipment** |   |  $  | Provide total amount. Add detailed list under Notes, if applicable. |
|  |   |   |   |
| **Travel\*** |   |  $  | Provide total amount. Add detailed list under Notes, if applicable. |
|  |   |   |   |
| **Research Incentives (Gift Cards)\*\*** |   |  $  |   |
|  |   |   |   |
| **Total Requested** |   |  **$ -**  |  Grant Max $500 |
| **NOTES:** |
| \*See Travel guidelines and Reimbursements. See https://travel.illinoisstate.edu/reimbursements/ Mileage rates may change. The rate is $.70 /mile as of 1/1/25 |
| \*\*Students who are awarded funds for research incentives (i.e. gift cards for research participants) will need to provide an approved Institutional Review Board protocol number and follow instructions found on Illinois State’s Research Incentive’s webpage:https://research.illinoisstate.edu/ethics/human-subjects/payments/university/. The TruCentive form must be submitted to Barb Rexroat at bjrexro@ilstu.edu before incentives can be issued. |

**Sample Budget Below**

|  |  |  |  |
| --- | --- | --- | --- |
|  |  |  |  |
| BirdFEEDER Budget Form |
| Instructions: Fill out sections in orange by typing directly into the table or into the Formula Bar at the top of the worksheet. See Sample Budget below. |
| **STUDENT NAME: Imari Searcher, Proposal: "Testing the Efficacy of New Pharmacy Safety Protocols"**  |
|   | **Item/Description** | **Amt Requested**  | **Notes/Justification** |
| **Supplies/Equipment** | Experimental supplies |  $ 110.00  | See notes. |
|  |   |   |   |
| **Travel\*** | Travel to 10 pharmacies in Illinois |  $ 105.00  | See proposal. Milage: 150 miles total x $.70 = 105 |
|  |   |   |   |
| **Research Incentives (Gift Cards)\*\*** | TruCentive eGift Cards for 10 participants |  $ 275.00  | 10 x $25 each (+ TruCentive Fees)  |
|  |   |   |   |
| **Total Requested** |   |  **$ 490.00**  |  Grant Max $500 |
| **NOTES: Supplies include: 10 sets of personal protective equipment (10 x $6.00 =$60); spill supplies ($50).** |
| \*See Travel guidelines and Reimbursements. See https://travel.illinoisstate.edu/reimbursements/ Mileage rates may change. The rate is $.70 /mile as of 1/1/25 |
| \*\*Students who are awarded funds for research incentives (i.e. gift cards for research participants) will need to provide an approved Institutional Review Board protocol number and follow instructions found on Illinois State’s Research Incentive’s webpage :https://research.illinoisstate.edu/ethics/human-subjects/payments/university/. The TruCentive form must be submitted to Barb Rexroat at bjrexro@ilstu.edu before incentives can be issued. |