# Image Tutorial for Image of Research

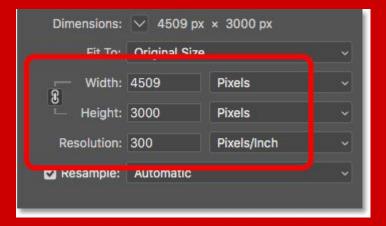
A guide by Ryland BeDell

## **Image Sizing**

Once Photoshop is open go to:

- Image -> Image Size (See example 1).
- A box will open up like the one on the right (see example 2).
- Where it says width and height you will change to your desired size.
  - Be aware that the link on the left hand side will scale the photo evenly, but if you unlink them it will be distorted.
- Once you have the right size, hit okay.

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How to change an image size:

- Go to the Image tab at the top
- → Click Image size
- → Change width and height to your desired size (don't unlink the link unless you need to!)
- → Click okay!
- → Done!

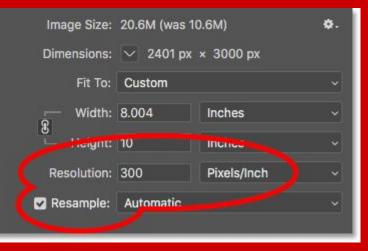
## **Image Resolution**

Once Photoshop is open go to:

- Image -> Image Size (See example 1).
- A box will open up like the one on the right (see example 2).
- Where it says resolution you will change this to 300 dpi
  - Be aware that depending on the picture this could change, but the "normal" resolution is 300 dpi (dots per inch).
- Once you have the right resolution, hit okay!

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Example 1



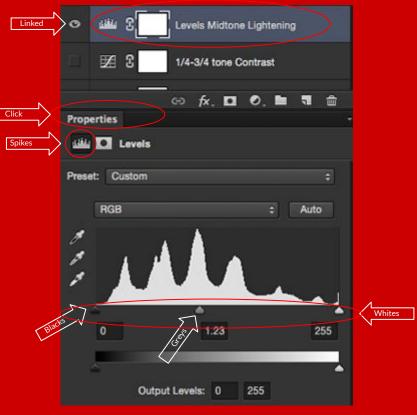
How to change an image resolution:

- → Go to the Image tab at the top
- → Click Image size
- → Change the resolution to desired dpi (usually 300 dpi)
- → Click okay!
- → Done!

## Image Adjustments

Once Photoshop is open go to:

- Side panel under the layers (see example 1).
- Click Properties
- A small button that looks like spikes, click on it.
- It will open a box for you to adjust the blacks, whites, and greys. (See example 1).
- Once you have a good adjustment, it'll be linked in your layers above.
- Done!



#### How to make adjustments:

- → Go to the side panel, under the layers tab.
- → Click Properties.
- → Click the spikes.
- → Adjust the Blacks, Greys, and Whites.
- → Make sure it's linked in the layers.
- → Done!

#### Don't Forget to Save!

- → Go to file.
- → Save As. (Example 1).
- → A dialog box will appear. (Example 2).
- → Give it a name!
- → Choose the desired format.
- → Click save!

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Example 1

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#### If you need anymore help:

- → Email me: <u>rebedel@ilstu.edu</u>
- → Make an appointment with me at:

https://appointments.illinoisstate.edu/ ramonline/Appointment?AGID=1798&P =454&AG=1798&D=-5000

- → (You can find this on the OSR page under the About tab)
- Or come visit me in Milner on the 3rd floor in 311J



Ryland BeDell

Graduate Assistant

Make an appointment with Ryland.

## **Thanks for Watching!**